

<b>SUBJECT:</b>	<b>APPOINTMENT OF COMMITTEES</b>
<b>MEETING:</b>	<b>County Council</b>
<b>DATE:</b>	<b>16<sup>th</sup> May 2024</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>All</b>

## 1. PURPOSE:

To appoint committees together with their membership and terms of reference in accordance with the Council's Constitution.

## 2. RECOMMENDATION:

That the following committees be appointed together with their membership as set below, and their terms of reference attached as appendices.

That Council appoints the Chair of Democratic Services Committee.

### 2.1 GOVERNANCE AND AUDIT COMMITTEE

That the Governance and Audit Committee be appointed, with the terms of reference attached as appendix A.

That the membership of the Committee comprises 8 members of the Council, to be appointed in accordance with political balance, plus four lay members.

That it be noted that the Chair of the Governance and Audit Committee will be appointed by the Committee.

### 2.2 DEMOCRATIC SERVICES COMMITTEE

That a Democratic Services Committee be appointed, with the terms of reference attached as appendix B.

That the membership of the Committee comprises 12 members of the Council, politically balanced.

That the Chair of the Democratic Services Committee be appointed by the Council. In accordance with s14 of the Local Government (Wales) Measure the Chair of the Democratic Services Committee cannot be a Member of the Executive or the Executive Group.

### 2.3 REGULATORY AND OTHER COMMITTEES

That the following Committees, together with their terms of reference, attached as appendix C, be appointed, subject to any changes to be notified by the political groups.

- (a) Planning (16 Members)
- (b) Licensing and Regulatory (12 Members)
- (c) Sub-Committees under the Licensing Act 2003
  - Three sub-committees of three members to be established to meet on Monday, Wednesday and Friday.
  - The Chairman, Vice Chairman and Opposition spokesman of the Licensing and Regulatory Committee to be appointed as Chairman of each sub-committee
  - The nine remaining members be called to attend sub-committee meetings on a rota basis in discussion with the Chairman of the relevant sub-committee.
- (d) Appeals Panel (3 members)
 

3 members to be nominated on an ad hoc basis.
- (e) Appointment of Local Authority Governors Committee (7 Members)
- (f) Standing Advisory Council on Religion, Values and Ethics (SAC)
  - 6 members to represent the County Council.
  - Religions, denominations, and non-religious philosophical convictions: 13 members
 

The Church in Wales	1 member
The Roman Catholic Church	1 member
Free Churches	4 members
Bahá'í Faith	1 member
Buddhist Faith	1 member
Hindu Faith	1 member
Muslim Faith	1 member
Jewish Faith	1 member
Sikh Faith	1 member
Non-religious philosophical convictions	1 member
  - Teachers associations: 7 members
  - Co – opted - 2 members

The Chair of SAC will be the Cabinet Member for Education as agreed by Council in May 2022.

(g) The following committees will be appointed as and when required, based on the below membership arrangements, and the constitution:

- Investigation Committee (3 members)
- Disciplinary Committee (3 members)

## 2.4 SCRUTINY COMMITTEES

That the following Scrutiny Committees be appointed, together with their terms of reference, attached as appendix D:

- People Scrutiny Committee (9 Members)
- Place Scrutiny Committee (9 Members)
- Performance and Overview Scrutiny Committee (9 Members)
- Public Services Scrutiny Committee (9 Members)

That the following members be co-opted to the Performance and Overview Scrutiny Committee

**Voting on Education Issues only**

Church in Wales  
 Parent Governor Representative  
 Parent Governor Representative  
 Catholic Church

**Non-Voting**

ASCL  
 NAHT  
 NASUWT  
 NEU  
 Free Church Federal Council  
 Association of School Governors

That each Select Committee shall be entitled to recommend to Council the appointment of a maximum of five people as non-voting co-optees.

**2.5 STANDARDS COMMITTEE**

That the Standards Committee be appointed with the terms of reference attached as appendix E.

That the membership of the Committee comprise 3 members of the authority other than the Leader, up to 5 voting independent members and one community member.

**3. REASONS**

To ensure the Council is compliant with its constitution.

**4. RESOURCE IMPLICATIONS:**

Members to be remunerated in line with the Independent Remuneration Panel for Wales Annual Report for this Council year unless explicitly requested to opt-out of receiving some or all of their remuneration by individual Members.

**5. CONSULTEES:**

Monitoring Officer  
 All Group Leaders

**6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:**

None

**7. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS:**

None

**8. BACKGROUND PAPERS:**

Draft Monmouthshire County Council Constitution, May 2023  
Education Act 1996

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